



St. PHILIP'S
SCHOOL & COMMUNITY CENTER

Welcome

Dear Prospective St. Philip's Parent,

Welcome to St. Philip's School and Community Center. Thank you for your consideration of our school to establish your child's educational foundation.

At St. Philip's, we are committed to our vision of transforming the world by faith, education, and service. This commitment starts with our students. We are focused on the development of the mind, body and soul of each student. Our Christ-centered mission to offer excellence in academics and community service sets the stage for all that we do.

Our highly trained and energetic faculty knows that the world is the classroom, and through high-tech classroom and field exposures, we are empowering minds to think globally and to think big!

All students, pre-K through eighth grade, engage in advanced, differentiated learning that meets them at their current knowledge base. Our standards-based, cross-curricular lessons that build confidence and help to stretch the imagination takes learning to new heights. The curriculum fosters freedom of expression and creativity through art, music, and project-based learning. The students' hands-on inquiry-based learning experiences strengthen critical thinking and problem-solving skills: whether our kindergartners are exploring the issue of food-waste or our sixth-graders are cultivating solutions to combat our community's food dessert status. We are working diligently to prepare them to become forerunners of the 21st century, with an emphasis on servant leadership. Upon graduation, our students know whose they are and who they are. We believe that you must "Start Today to Pave the Way". Seeking to inspire and ignite purpose, St. Philip's graduates develop life-long habits and commitments to scholarliness, spirituality, and service.

In order to make a true determination as to whether St. Philip's School and Community Center is the right fit for your family, we invite you to learn more about our school and ask questions. We encourage all families to visit for a tour. Touring our campus allows you an inside look at what your student will see and do daily.

We appreciate your interest in St. Philip's School and Community Center. Our school receives numerous applications and space is limited. We encourage you to begin the admission process now and to be mindful of required dates. We look forward to serving your family.

Sincerely,



Darnetta Forteau
Director of Admissions



Academic Overview

St. Philip's Philosophy

The mission of St. Philip's School and Community Center is to enhance the lives of children and families regardless of economic background but with particular emphasis on low- and moderate-income families, through educational excellence, Christian principles, and compatible community services.

The philosophy of St. Philip's School is to accept students from a range of abilities and backgrounds, recognizing each child as a unique creation entitled to love, respect, and opportunities for safe and challenging passage through their early years. The school's small class sizes and varied educational techniques enhance and develop the unique learning style of each child and aims to install and strengthen qualities that promote a secure and responsible adult life.

The philosophical grounding of the community center programing is with an aim to prepare vs. repair. There is an intentional attempt to avoid programing that is corrective in nature. The community center takes on an approach of collaboration with like-minded entities to attract services that meet the needs of our area residents.

St. Philip's Statement of Values

Educational Excellence: providing the strongest possible academic background and the richest possible academic experience

Educational Opportunity: providing access to an excellent education for children including those for whom such access would not otherwise be possible financially

Christian Education: providing a religious environment for personal growth shaped by the spirit of Jesus Christ

Self Esteem: maintaining an atmosphere that develops and strengthens each individual's sense of self worth

Personal Development: helping to strengthen each individual spiritually, emotionally, and intellectually

Ethnic Awareness: helping to foster and nurture cultural and ethnic awareness and pride, bridging racial barriers: teaching and demonstrating the value of diversity in the community and teaching the humanity and brotherhood of all people

Community: working to impact and improve the lives of people through social services, enrichment programs, and recreational activities with special focus on low- and moderate-income families

St. Philip's Academic Overview

Early Childhood (Pre-K2 through Kindergarten)

The Early Childhood department educates children from pre-kindergarten through kindergarten (ages range from two through six years of age). The classes are self-contained.

The goal of the program is to provide students with a comprehensive curriculum and a dynamic preschool experience while preparing them in the following developmental areas: language, communication, math, science, critical thinking, social, emotional and physical development.

The students engage in a variety of hands-on activities and lessons across all academic areas while being encouraged to explore, create, and think critically. The teaching methodology evolves and adapts to the changing needs of the students.

Families are encouraged to be an integral part of the classroom experience through various volunteer opportunities and academic support responsibilities.

Lower School (Grades 1st – 3rd)

In the Lower School, students move between two core subject teachers, one teaches Math and Science, while the other teaches Language-Arts, Reading and Social Studies. In addition to the core content areas, students travel to other teachers for specialized classes including Art, Music, Spanish, P.E., and Technology.

Lower School is a time of explosive growth. The program builds on the skills mastered in Early Childhood by focusing on more formal/traditional study and independence. Hands-on learning activities and centers are consistently incorporated. Students spend more time at desks and/or tables, and the amount of direct instruction is increased. Classroom rules and instruction are designed to ensure appropriate routines and materials are followed and used. Learning activities are designed to promote critical thinking skills that become habitual and automatic.

Scholars are taken through the steps of learning systematically and intentionally, helping them to see the purpose and result of each step. Students are motivated to examine the information, learn the vocabulary, memorize the rules, and recite the material learned. Through repetition and narration, students demonstrate their comprehension of the subject matter.

Middle School Prep (Grades 4th-5th)

The goal of the Middle School Prep Program is to provide the academic and social foundation needed to transition from an elementary school environment into a larger and more independent setting. Students are taught to be inquisitive and seek knowledge through opportunities that transform them into creative, and confident individuals.

The program includes Communications (Reading, Language Arts, and Writing), Math, Science, and Social Studies as the core classes with additional classes in Art, Music, Spanish and Latin, Technology, Physical Education, and Library.

We facilitate long-term, student-designed projects (Project Based Learning-PBL) that promote active, inquiry-based learning. Students are guided through a process of questioning, challenging, and problem-solving real-world issues that are presented in the curriculum, forging tangible self-to-text connections. At this level, students are aware of their own strengths and weaknesses and begin to take ownership of their path.

Middle School (Grades 6th-8th)

Students in Middle School continue building on the foundation set in earlier grades. They express mastery of skill and understand how to apply complex analysis to tasks. We teach these students to engage skills such as confidence, optimism, organization, time management, problem solving and self-advocacy. Courses like Financial Literacy, Leadership, and Entrepreneurship and Innovation empower students to be courageous and collaborative servant-leaders. Students are given the freedom to customize their path. The program introduces AP courses, includes additional offerings like Latin and Athletics, and incorporates extracurricular opportunities like Journalism and Debate.

Teachers work to ensure that lessons incorporate multiple intelligences and allow for creativity as well as verbal and written expression. The program is enhanced with research projects, the infusion of Fine Arts and Technology within core class instruction, and team building activities. Students gain a clear understanding that learning involves the interweaving of all content areas. Graduating eighth graders are provided a clear path to high school, carrying with them a generous portfolio of lessons and abilities.



Admissions Checklist

The Office of Admission receives numerous applications each year. To ensure an optimal outcome with the process, please use this checklist and the Admission Calendar to submit all required documents by established deadlines. View this list online: <https://www.stphilips1600.org/admissions/apply.cfm>

Step One - Visit St. Philip's

- ▶ Please view our [virtual tour](#) and learn more about our [graduate profile](#).
- ▶ Click [here](#) complete a Request for information form and schedule a tour of campus

Step Two - Apply to St. Philip's

- ▶ Submit the [online application](#) (*Please Note: In order to be eligible for the Pre-K2 class, your child must be two years old by February 1st, prior to the start of the school year. Please call if you have any questions about this policy.*)
- ▶ Pay the application fee (\$75)
- ▶ Return supplemental Admission forms to the Admission Office
 - Teacher Evaluation Form (*please submit to licensed daycare or school for completion, if applicable*)
 - Records Release Form (*required for 1st-8th, please submit to current school*)
 - Birth Certificate

Step Three - Tuition Assistance (Optional) *(see tuition assistance handout)*

- ▶ Submit online Tuition Assistance application in [FACTS](#)
- ▶ Submit supporting documentation—refer to FACTS application for specific documentation requirements

Tip: Your tuition assistance application should be completed simultaneously with your admission application to receive a timely decision.

Step Four - Student Assessment *(see Admissions Calendar for dates)*

- ▶ Virtual Assessment (Instructions provided & scheduled by Office of Admission)
 - For Pre-K2 & Pre-K3: Video Submission
- ▶ In-Person Assessment (Scheduled by Office of Admission)
 - For Pre-K3-8th grade: In-Person Admission Testing

Step Five - Parent Interview *(see Admissions Calendar for dates)*

- ▶ Attend Virtual Interview Session (Scheduled by Office of Admission)

Step Six - Receive Enrollment Decision

- ▶ Return enrollment contract by deadline
- ▶ Pay tuition deposit
- ▶ Set up [FACTS](#) account



Tuition and Fees

2022-2023 School Year Tuition

APPLICATION FEE

A \$75 application fee is due at the time of application for new students only. This fee is non-refundable and non-transferable.

TUITION DEPOSIT

A \$250 deposit and the enrollment contract are due by February 28th for returning students or within 10 days from date of offer of admission for new students. The deposit is non-refundable and non-transferable.

TUITION COST (2022-2023 School Year)

Grade	Tuition Cost*	Tuition Deposit	Balance of Tuition Payment Options**		
			Plan A	Plan B	Plan C (12 Months May-Apr)
Pre-K - Kindergarten	10,054	250	9,554	4,902	817.00
1st - 3rd	10,710	250	10,210	5,230	871.66
4th - 6th	11,044	250	10,544	5,397	899.50
7th	11,500	250	11,000	5,625	937.60

Actual tuition cost per year is approximately \$18,500. The above numbers reflect your reduced cost made possible by fundraising initiatives.

****PLEASE NOTE:** The tuition listed above represents the 22-23 school year, the 23-24 tuition will be posted in January of 2023. For late enrollees (enrollment contracts completed after March 2024) the monthly amount will be slightly higher as the payment cycle will still end in April 2024 and will be spread over fewer months. A \$500 tuition deposit is due for new or returning students who enroll after August 1st. All tuition and fees are Non-Refundable.

SIBLING DISCOUNT

An \$800 discount is applied toward the tuition of younger siblings when more than one sibling is enrolled.

RETURNING STUDENT DISCOUNT

A \$100 discount is applied toward the tuition of returning students. To be eligible, families must have paid the Tuition Deposit and have an active FACTS account.

BEFORE AND AFTER CARE

St. Philip's School & Community Center offers a Before and After School Enrichment Program. After Care Only = \$1,300; Before Care Only \$800. When both services are chosen at the same time a \$300 discount will apply (total of \$1800). The discount is not applied if one is chosen and then the other is added later. A student may be added after the beginning of the school year as long as space is available before the second week of school. For this reason, it is advised to choose before and/or after care during enrollment. A student may be dropped from the program mid-year only and the cost of the program will be pro-rated accordingly.

OTHER COSTS

There are additional costs that a family typically incurs when a student attends St. Philip's that, while difficult to quantify, you should be made aware of. Examples of these include:

- 1) Uniforms. St. Philip's students are required to wear uniforms and families are responsible for the purchase. Generally, the cost of one full set of uniforms for a new student can total around \$200. A limited number of used uniforms sold at a discounted price are available during the Uniform Resale events on campus in the summer.
- 2) School Supplies. For various projects and presentations, students are required to provide their own supplies.



Tuition Assistance

Tuition Assistance Philosophy

St. Philip's School and Community Center has a need-based tuition assistance policy. For a school our size, we award a substantial amount of tuition assistance each year. Our admission decisions are made need-blind, without regard to a family's financial situation. We believe no qualified student should be denied enrollment because his or her family cannot afford tuition. It is also important to remember that an independent school education is a choice for families. Both the school and the families make significant financial sacrifices to support this choice. We review each application for tuition assistance by the same guidelines and evaluate individual family needs relative to others in our school.

Distribution of Tuition Assistance is based on need. It takes into consideration income, family size and any unusual circumstances. All students are eligible to be considered for tuition assistance with the submission of a complete tuition assistance application.

Online applications for tuition assistance are reviewed by the Tuition Assistance Committee; a calculation from FACTS Management is used in determining the amount of the award.

Tuition Assistance Checklist

- Complete the online Tuition Assistance application in FACTS by February 1st, 2023 for priority consideration. FACTS charges a \$35 online fee for processing the application.
- Submit all required supporting documentation to FACTS by February 1st, 2023.
- Tuition Assistance Awards will be sent with Admission Decisions in March 2023.

Frequently Asked Questions

Do I have to reapply every year? Yes. Because a family's financial situation may change from year to year, the committee requires all current tuition assistance recipients to reapply each year. The amount of the award may vary depending on the circumstances of the family and school.

Do I have to pay the Tuition Deposit if I receive Tuition Assistance? Yes. The amount of the tuition deposit will be \$250. Since it is a Deposit and not a Fee, the amount of your deposit will be applied to your tuition balance, thereby reducing the amount that will need to be paid by you during the Tuition Payment Plan year.

Whom do I contact if I have further questions? Please contact Business Office 214-421-5221 or email admissions@stphilips.com. You may also speak with a FACTS Customer Care Representative at 1-866- 315-9262.



Admission Information

Admission Calendar

August 17, 2022, First Day of School & SPS 101

October 13, 2022, Fall Open House – 6:00 p.m.

November 1, 2022, New Student Application & TA Application available online

November 11, 2022, Admission Preview – 8:00 a.m. (Veteran’s Chapel)

December 7, 2022, 1st-8th Grade Applicants Testing/ Shadow Visit (Scheduled by Admission Office) **

December 14, 2022, Admission Preview - 8:00 a.m. (Christmas Chapel)

January 9-20, 2023, 1st-8th Grade Applicants Testing/ Shadow Visit (Scheduled by Admission Office) **

January 10, 2023, Virtual Open House – 6:00 p.m.

January 13, 2023, Application Deadline for Priority Consideration *

January 21, 2022, Supplemental Admission Documents Due (Teacher Evaluation Form, Records Release Form)

January 21, 2023, PK3-Kinder Applicants Admission Testing (Scheduled by Admission Office) **

January 25 - February 1, 2023, Parent Interview (Scheduled by Admission Office) **

February 10, 2023, Second Application Deadline for Priority Consideration *

February 15, 2023, 1st-8th Grade Applicants Testing/Shadow Visit (Scheduled by Admission Office) **

February 15, 2023, Tuition Assistance Application Complete and Verified by FACTS (Note: Application should be submitted in FACTS by February 1st)

February 22 - March 1, 2023, Parent Interview (Scheduled by Admission Office) **

March 10, 2023, Enrollment Decisions Sent Out

March 13-17, 2023, Spring Break

March 24, 2023, Enrollment Contract & Tuition Deposit Due

****Application submission (priority or otherwise) does not guarantee admission to St. Philip’s School and Community Center.***

** Student assessment and parent interview instructions are provided and scheduled by The Office of Admission. Please note, parents/guardians should be prepared to ask and answer questions during the interview. This is the opportunity to determine if St. Philip's is the right fit for your family**

For Pre-K2: Video Screening & Virtual Parent Interview

For Pre-K3 - 8th grade: On-Campus Testing & Virtual Parent Interview

It is the policy of St. Philip's School & Community Center to administer its educational programs, including admission and financial aid, without discrimination, condonement or condemnation in regard to race, color, religion, gender, sexual orientation, national or ethnic origin, or disability. For more information regarding our application process or tuition assistance, please contact the Office of Admission at 214.421.5221 ext. 156 or email admissions@stphilips.com.



Contact Us

Email general questions, inquiries, and documents to admissions@stphilips.com

Or you may contact our Admissions Director personally:



Darnetta Forteau

Director of Admissions

St. Philip's Parent

dforteau@stphilips.com

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