



## REOPENING PLAN FAQs

### **What is the process that SPSCC used in developing protocols for returning to school?**

*SPSCC organized a task force which included executive leadership, staff, faculty and parent voices to engage a diverse group of thinkers.*

*In preparing to reopen, the task force team researched guidelines from the Center for Disease Control, Dallas County Health and Human Services, the American Academy of Pediatrics, State of Texas, local government and the Texas Education Agency to develop recommendations. Those recommendations were submitted to leadership and forwarded to our Board of Directors and are now in review by an external medical panel.*

*In addition, two separate surveys were administered to our parents and employees to effectively capture feedback that informs our decisions as we plan to implement new protocols during this pandemic.*

### **What guidance is St. Philip's following to establish health and safety protocols?**

*The organization continues to closely monitor health guidance provided by the Centers for Disease Control, Dallas County Health and Human Services, the American Academy of Pediatrics, athletic associations, and other public health resources to inform our reopening plans.*

*Additionally, we have secured the services of a consulting firm which audits school operating and reopening plans. This company is providing additional guidance for our plans and protocols.*

### **What are the safety protocols that will be in place to protect students, faculty, and staff?**

*New safety measures will be in place that include but are not limited to required daily health screenings, increased cleaning protocols, staggered arrival and drop-off times, reduced classroom sizes, changes in lunch schedules, required face coverings, frequent hand washing, prohibitions on visitors and parents on campus.*

### **What are the masks/face coverings requirements?**

- *Masks are required for all adults and 1<sup>st</sup>- 6<sup>th</sup> grade students.*
- *Masks or face shields are recommended for all Early Childhood students.*
- *Masks include non-medical grade disposable face masks, cloth face coverings (over the nose and mouth), or full-face shields to protect eyes, nose, and mouth.*
- *Students will not be required to wear face coverings while eating but will be socially distanced or separated with clear desk shields to the greatest extent possible.*

**Why are face coverings required for everyone on campus?**

Research shows that face coverings are an effective way to limit the spread of COVID-19. As cases have risen in Texas, Governor Abbott has required that masks be worn in public settings. The CDC and Dallas County Health and Human Services have also recommended face coverings for school settings.

**What will be the new cleaning protocols?**

Increased cleaning protocols will take place for frequently touched surfaces (such as restrooms and doorknobs) throughout the day with an EPA-approved disinfectant. Additionally, cleaning personnel will be hired. Deep cleaning protocols will be introduced for classrooms, restrooms and shared spaces.

**Will faculty, staff and students be trained on the new safety protocols?**

Yes, faculty and staff will receive training on new safety protocols prior to our return to campus. Students will receive guided instructions upon return to campus.

**What responsibilities do parents, faculty and staff members have to help keep one another safe?**

- A parent or guardian will be required to screen their children for COVID-19 symptoms each day prior to sending them to school. Parents will need to take their child's temperature daily.
- Parents must ensure they do not send a child to school if the child has COVID-19 symptoms or is lab-confirmed with COVID-19. The student may receive virtual instruction until the below conditions for re-entry are met.
- Faculty and Staff will be required to complete a self-screening process prior to entering daily.
- Faculty, Staff and students should not enter the school building if any of the following apply. Individual is:
  - Sick or has been sick in the past 14 days. Symptoms to watch for: fever (100°F or higher), cough, shortness of breath/difficulty breathing, chills, muscle pain, headache, sore throat, congestion or runny nose, nausea vomiting, new loss of taste or smell).
  - Has a confirmed case of COVID-19 or has been in close contact with a person with a confirmed case of COVID-19. These individuals must follow all isolation and quarantine guidelines from the local health authority or their physician.
  - Has a household member who is awaiting COVID-19 test results, or who is awaiting their own test results.
  - Has traveled internationally on a cruise within the past 14 days. These individuals must follow current CDC self-quarantine recommendations.

**What is the process if a student, faculty or staff member displays COVID-19 symptoms and/or has a lab-confirmed positive case?**

- All students, faculty and staff will be screened for COVID-19 symptoms daily as noted above. Individuals with symptoms will be separated and sent home.
- Students who are ill will be separated from their peers and should be picked up within 1 hour from the time the school contacted the parent/guardian.
- Other students will be removed from the classroom and taken to an alternate location on campus so that the classroom can be disinfected.
- Contact tracing will be conducted by the school nurse.

- *Any area that was heavily used by the individual with the lab-confirmed case (student, teacher, or staff) will be closed off until the non-porous surfaces in those areas can be disinfected*
- *Communication will be provided to the parents of students who came in contact with a student or staff member displaying COVID-19 symptoms within 24 hours.*
- *Faculty and Staff members displaying COVID-19 symptoms will follow protocols for isolation from students and other staff members and leave the campus.*
- *Students, faculty and staff who have tested positive for COVID-19 will be permitted to return to school when:*
  - *14 days have passed since symptoms.*
  - *Students, faculty and staff who have tested positive for COVID-19 will be required to submit a letter confirming good health from a physician's office prior to returning to school.*
- *Students, faculty or staff who come into close contact with a confirmed COVID-19 positive individual will be asked to self-quarantine for 14 days and may not return to campus during that time. The CDC defines close contact as any individual who was within 6 feet of an infected person for at least 15 minutes starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to positive specimen collection) until the time the patient is isolated.*

### **How will carpool, drop-off and pick-up be handled?**

*EC, LS and MS students will enter and exit from 3 separate entrances to avoid large crowd gatherings of students. Details will be outlined a week before we return to campus.*

### **May visitors come into the school building?**

*To limit unnecessary exposure to the virus, access to campus will be limited to faculty, staff, and students only. Visitors may only be allowed to enter under special circumstances with permission.*

### **May parents come into the school building?**

*To limit unnecessary exposure to the virus, access to campus will be limited to faculty, staff, and students only. Parents may only be allowed to enter under special circumstances with permission.*

### **How will classroom layouts change?**

*We have been blessed to have always maintained small class sizes. This year we are intentionally limiting enrollment which enhances safety. Classroom seating will be socially distanced as much as instructionally possible and/or clear desk shields in place. Faculty will maintain a consistent group or cohort of students and some classes will move to larger rooms to enhance social distancing. The use of outdoor space for learning will be considered whenever possible.*

### **What will be the protocol for restrooms?**

*There will be a limited number of students allowed in restrooms at the same time. Additionally, the whole class restroom break will be implemented for all classes to eliminate co-mingling of students across various classes. Where possible the touching of restroom entry doors will be minimized by removal or modification to reduce germ spread.*

**How will frequent hand washing be reinforced?**

*Students will be taught proper handwashing techniques and will have regular scheduled times for handwashing. Additionally, hand sanitation stations will be placed throughout the school. There will be specific focus on hand sanitation upon arrival to school, entering classrooms and before meals.*

**How will recess be handled?**

*There will be a limited number of students per recess group or cohort on the playground. A staggered schedule will be utilized to maintain social distancing. Faculty and students will use hand sanitizer before entering the playground and hand washing will be enforced after recess. We have an additional playground and we will use the playground near the athletic field.*

**How will PE be handled?**

*Students will wear their PE uniform to school on their PE day to enable a smooth transition. A staggered schedule will be utilized to maintain social distancing. Hand washing will be enforced after PE. We will utilize both gymnasiums and our fields for PE as well.*

**Are there any new uniform requirements?**

*Students will be required to wear their school uniforms daily whether they are in person or distance learning. Please contact Principal Murrell if you are not financially able to purchase uniforms.*

**Will I need to purchase school supplies and bring them to the building?**

*Yes, all families returning to campus will be required to purchase supplies from the list provided as well as a milk crate to hold supplies and a 32oz water bottle. The school will provide sanitizer, Clorox wipes and disinfectant sprays that are currently short in supply. Please contact Principal Murrell if you are not financially able to purchase supplies.*

**How will supplies be handled?**

*Students will not share supplies. Each student will have their individual supplies in milk crates in the classroom and/or backpacks.*

**Will all students have 1:1 technology?**

*For activities that require the use of technology, each student will have their own device.*

**Where will students eat lunch?**

*All student will eat in their classrooms.*

**What is the policy for holding indoor gatherings and large-group events?**

*No large gatherings will be permitted indoors.*

**What will happen with field trips?**

*All field trips in the fall will be postponed. Virtual field trips will be considered as often as possible.*

**How will daily chapel be handled?**

*Students will watch Daily Chapel via Livestream in their classrooms. A select group of members (including acolytes) will stream the program from the Morningstar chapel each morning. All chairs and equipment will be placed at a social distance. The chapel tools and equipment will be sanitized and prepared for daily use by a facilities team member.*

**What is the plan for athletics?**

*Athletics will be temporarily canceled for the fall.*

**What is the plan for performance programs?**

*Group performances that include singing create a particular risk for transmitting the coronavirus. All group performances may be reimagined to showcase our students' talent using virtually.*

**Will After Care be available?**

*Initially, we will not provide our traditional after school enrichment program, however, will offer an extended after care hour until 4:30pm to allow parents time to pick-up their students starting on September 21, 2020.*

**How will the Admissions Office work with new families who want to enroll?**

*The Admissions Office staff will be available by phone, email, and virtual meetings. Contact [admissions@stphilips.com](mailto:admissions@stphilips.com).*

**Can I defer my tuition payment for the 2020/2021 school year?**

*Tuition payments may not be deferred per contractual agreements. We plan to continue our learning process for students by providing an unparalleled educational experience during this health crisis.*

**Can I defer enrollment to 2021/2022 if I am not comfortable with an in-person or distance learning option?**

*Enrollment may not be deferred, and contractual agreements would still need to be honored. It is our commitment to provide an unparalleled educational experience during this health crisis.*

**How can I submit a question or comment?**

*Please submit your question to one of the following emails below.*

- Perot Family Headmaster, Dr. Terry Flowers at [tflowers@stphilips.com](mailto:tflowers@stphilips.com)
- George Lee Jr., Principal, Kellee Murrell at [kmurrell@stphilips.com](mailto:kmurrell@stphilips.com)
- Human Resources at [HROffice@stphilips.com](mailto:HROffice@stphilips.com)