



ACCEPTING APPLICATIONS FOR VENDORS & FOOD TRUCKS

Theme: *Better Together*
Engaging parents in their child's educational journey

Tuesday, October 4, 2022 - 5:00 p.m. to 7:30 p.m.
1600 Pennsylvania Avenue, Dallas, TX 75215

We invite you to showcase your product or service at our Parent University event as a vendor. The event will include educational workshops for parents and events for students grades pre-kinder 2 thru 7th grade. The estimated attendance is ~400 people (250 adults and ~150 children).

This is a golden opportunity for you to **display, promote, and sell your product or service** (family-related and or educational focus). You are welcome to give away samples, door prizes, and coupons for your products/services. You may also choose to have a table featuring your promotional items, handouts, or your services or products, without your representative attending.

Vendors related to educational services, child development, mental health/wellness, and parent support groups are strongly encouraged. Food trucks and vendors must be approved and support the [school's mission statement and core values](#).

If you are interested in participating, please complete and email this page and [submit payment for the fee](#).

The vendor's fee is \$75.00. Go to: <https://www.stphilips1600.org/donate/>.

To submit your vendor payment on the website, follow these steps:

- Select Donation amount: \$75.00
- Select: **“Donate Now”**
- Scroll down to **My donation is for**, select “Other”
- Scroll down to **Notes/Comments**, type: *Parent University*.
- Complete your Donation Information section
- Complete your Billing Information section.
- Enter *Submit*.

Upon payment, vendors will receive the setup procedures for the event.

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- Vendors should be set up and ready to serve at 5 p.m. sharp.
- Vendors will be provided a 6' table with two chairs,
- Vendors are encouraged to have a QR Code, flyer, or business card for attendees to access your service/product.
- Vendors are encouraged to have their own process for making contact with attendees.
- Vendors are responsible for their own decor and informational materials.



Food Truck Vendors Must Be Preapproved By The School Prior To Submitting The Fee. Space is Limited. Only two vendors will be accepted.

To inquire: Kawana Moore at 214-421-5221 ext. 280
Submit your vendor form to: kmoore@stphilips.com

Name of Business:	<input type="text"/>
Name of Representative Attending:	<input type="text"/>
Cell Phone Number:	<input type="text"/>
Email Address:	<input type="text"/>
Full Mailing Address of Business:	<input type="text"/>
Identify your product or service to be promoted:	<input type="text"/>
Does your product or service support the mission of SPSCC?	<input type="text"/>