

## St. Philip's Summer Camp 2026: Parent Information Guide

We are excited to welcome your child to St. Philip's Summer Camp, where learning, fun, and adventure come together! Below, you will find detailed information to help prepare for a successful and enriching summer experience.

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### 1. Potty Training Requirement

All children **must** be fully potty trained before attending camp.

Students must be able to independently recognize the need to use the toilet and get to the toilet on time without having an incident.

- The school does not and will not aid in toilet training. Students must be able to get on and off the toilet without assistance.
- Students must be able to use the toilet provided by the school without the help of a potty/toilet chair or training seat.
- Students must wear traditional underwear to school, not pull-ups or other absorbent undergarments.
- Students must be able to put undergarments up and down on their own.
- Students must handle their hygiene needs independently, including managing their clothing, toileting, remarkable cleanup, and washing hands.
- School personnel will not handle a student's bodily waste. This ensures smooth experience for both campers and staff.

### 2. TOILET (POTTY) INCIDENTS

- **Incident Documentation** – Each occurrence will be documented by staff, including the date, time, and any relevant details.
- **Parent Notification** – After each incident, a staff member will notify you to discuss what happened and any possible concerns.
- **Support and Guidance** – If accidents continue, we may work with you to understand any underlying issues, such as needing more frequent restroom reminders or a potential medical concern.

- **Temporary Suspension or Alternative Arrangements** – If a child has three or more accidents, a meeting may be required to determine if the child is fully ready for the program. In some cases, we may recommend a short break from the program until restroom independence is achieved
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### 3. Camp Schedule & Extended Care

- **Regular Camp Hours:** 8:00 AM – 4:00 PM
- **Early Drop-Off:** 7:30 AM – 8:00 AM (\$75 per week)
- **Late Pick-Up:** 4:00 PM – 5:30 PM (\$75 per week)

#### **Weekly Registration:**

Yes! Families can register on a weekly basis. Registration opens every **Friday** and closes **Sunday at 6:00 PM**.

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### 4. Arrival & Dismissal Procedures

For the safety and convenience of all campers, we have established the following guidelines:

- **Arrival:** Parents/guardians must park and walk their child to the **gym door**. Our staff will be outside to greet campers as they arrive and check your child in.
  - **Dismissal:** Similar to morning drop-off, parents/guardians must park and walk to the **gym door** for pickup and a staff member will check your child out.
  - **Authorized Pickup:** Every authorized individual must be **at least 16 years old** and provide a **valid ID**. If someone not listed on the pickup form is collecting your child, you must send an email to [jcollins@stphilips.com](mailto:jcollins@stphilips.com)
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### 5. Activities & Daily Experience

Our camp is designed to engage and challenge students through a blend of academics, hands-on activities, and social development. Campers will:

- Strengthen academic skills in a fun and engaging way.

- Participate in sports, science experiments, problem-solving activities, arts and crafts, and team-building exercises.
- Be challenged with grade-appropriate milestones to prepare for the upcoming school year.
- Make new friends, create lasting memories, and engage in a variety of physical and creative activities.

Parents frequently tell us their children come home happy, tired, and humming new camp cheers!

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## 6. Meals & Allergy Accommodations

- **Breakfast & Lunch:** Provided daily. A meal menu will be shared for both June and July.
  - **Breakfast:** 8:15am – 9:45am **Lunch:** 11:45am – 1pm.
  - **Allergy Policy:** St. Philip's does not serve food containing **nuts**.
  - **Medical Needs:** During registration, please inform us of any medical conditions such as **allergies, asthma, diabetes, or other health concerns** so we can provide appropriate care.
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## 7. Field Trips

Field trip details will be announced soon. Information will be provided as trips are confirmed.

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## 8. Sports Camps

Due to high demand, space in our Sports Camp is limited. If you're unable to secure a spot for your child, they will be placed on a waitlist and notified as soon as a spot becomes available.

Our Sports Camp is the place to be this summer, and spaces are filling up fast! Due to the high demand, spots are limited, and registration is on a first-come, first-served basis. If we are unable to secure a spot for your child, don't worry, they will be placed on a waitlist, and we will notify you as soon as an opening becomes available.

We encourage families to register as soon as possible to ensure their child gets in on the action.

Sports Camp will take place each week of summer camp.

- **Basketball:** 1st – 8th grade
  - **Lacrosse:** 5th – 8th grade
  - **Volleyball:** 4th – 8th grade
  - **Dodgeball:** Kindergarten – 1st grade
  - **Field Hockey:** Kinder – 8<sup>th</sup> grade
  - **Track:** Kindergarten – 8<sup>th</sup> grade
  - **Dodgeball:** Kindergarten
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## 9. Camp Policies & Guidelines

### Electronics Policy:

To encourage active participation and social engagement, **electronic devices are not allowed**. Any electronic devices brought to camp will be confiscated and securely stored until the end of the camp day. Repeated violations of this policy may result in further disciplinary action, including parental notification and, if necessary, suspension from camp activities. We are not responsible for lost or damaged items.

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### 10. Quiet Time:

- Following lunch, campers will have **1 hour and 30 minutes of quiet time** to rest and recharge.
  - While napping is encouraged, it is not required. Campers can participate in quiet activities if they do not wish to sleep.
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### 11. Clothing & Personal Items:

- Campers should wear comfortable, age-appropriate clothing.
- Closed-toe shoes are required for safety.
- Pre-K3 – Kindergarten: Please send a small blanket for quiet time.
- Extra Clothes: We recommend packing a change of clothes in case of spills or accidents.

- We encourage each participant to bring a backpack to summer camp. The backpack will serve as a secure place for campers to store their daily essentials, including water bottles, sunscreen, extra clothing, and any necessary materials for scheduled activities.
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## 12. Staff Qualifications & Safety Measures

- All staff members undergo comprehensive background checks.
  - Staff are trained in child supervision, safety procedures, and activity planning to ensure a secure and enriching environment.
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## 13. Financial Assistance & Refund Policy

- **Scholarships:** Limited scholarships are available based on financial need.
  - **Refunds:** We do not offer refunds. However, if you need to adjust your child's camp schedule, **please email [jcollins@stphilips.com](mailto:jcollins@stphilips.com)** as early as possible so we can check for availability.
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## 14. Special Needs Support

While we strive to be inclusive, we may have **limited capacity** to accommodate children with certain learning differences. If you have specific concerns about your child's needs, please contact us prior to registration.

## 15. How do Parents Receive Updates and Communication

We use Remind as our primary communication tool for summer camp updates and reminders. Parents will receive important notifications, schedule changes, and announcements through this platform. We will send out the Remind information right before camp starts, ensuring everyone is connected and informed. Please make sure to sign up once you receive the details to stay updated throughout the summer!

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We look forward to an amazing summer filled with learning, adventure, and fun! If you have any additional questions, feel free to reach out to us at [jcollins@stphilips.com](mailto:jcollins@stphilips.com).